

MOLLY RICHARDS

PROFESSIONAL CONSULTANT



INDUSTRY EXPERIENCE

- Manufacturing
- Field Service
- Business Services
- Pharmaceuticals
- Logistics Center
- Repair Depot

FUNCTIONAL EXPERIENCE

- ERP Implementation
- Cross Functional Collaboration
- Business Process Design, Gap Analysis, & Improvements
- Training Documentation Development
- Change Management
- Month-End Close
- Internal Controls
- Financial Statements
- Audit Coordination
- Account Reconciliations
- Fixed Assets
- User Access & SOD Reviews
- Project Management
- Accounts Payable & PO Management

SYSTEMS EXPERIENCE

- SAP S4/HANA
- SAP FICO
- Oracle Financials
- Oracle Service ERP
- Blackline
- Ariba
- Hyperion Financial Management
- Microsoft Office (Excel, Word, PowerPoint, Outlook Visio)
- Sage Intacct
- MobiWork Mobile Workforce

EDUCATION & CERTIFICATIONS

B.A., Business Management / Spanish Language and Literature (Double Major), North Carolina State University

Additional 21 hours of accounting, North Carolina State University

Six Sigma Black Belt

EXECUTIVE SUMMARY

Accounting and finance professional with over 30 years experience in financial analysis and reporting, month-end close, purchasing, AP, AR, ERP system implementations, and project management. Recognized as a subject matter expert on systems integration and processes. Passionate about building and maintaining relationships and diligent in root cause analysis and process improvements, user education, and change management.

RELEVANT EXPERIENCE

- Supported an international publicly traded manufacturer with GRIR research, AP optimization, and process documentation review. Recommended improvements to expedite GRIR resolution and worked with the offshore team to map current-state AP exception processes.
- Supported a global pharmaceuticals manufacturer with month-end close and SAP S/4HANA training. Performed journal review/approval, prepared and reviewed balance sheet reconciliations, and led GRNI analysis and write-offs. Designed and implemented a new GRNI review process to ensure more timely reporting with FP&A.
- Supported an aquatic management company post-Sage Intacct implementation, processing high-volume AP, cash application, and AR/AP reporting. Created a streamlined AP approval and booking process that reduced cycle time by 3 days.
- Served as SAP FICO Business Process Owner and SME, leading multiple SAP implementations including process documentation, integration, gap analysis, configuration decisions, training materials, UAT, defect resolution, and master data cleansing/migration.
- Tested global SAP changes and annual support packs to ensure system stability and financial data integrity. Served as User Access Review coordinator and GRC Role Approver for FICO, pricing, and customer master roles; evaluated and mitigated Segregation of Duties risks.
- Managed the month-end close cycle, coordinating with Global Financial Accounting to ensure complete postings, analyzing variances, and resolving AR posting errors.
- Provided second-level AR, cash application, and AP support, including inter/intra-company transactions.
- Deep expertise in the Procure-to-Pay workstream. Acted as liaison to the Financial Service Center in India for AR, cash application, AP, and fixed assets.
- Managed recurring lease payments for eight commercial real estate locations across multiple states.
- Served 12 years as a Senior Financial Analyst for a \$400M service finance organization, performing profitability analysis on service contracts, parts, logistics, and depot repair.
- Analyzed deferred revenue and revenue recognition, prepared balance sheet reconciliations, and supported field service and operations teams.
- Built and maintained an MS Access database to improve revenue recognition and install-base data integrity.
- Served 12 years as a Senior Cost Accountant across multiple manufacturing plants for a \$400M business unit, responsible for product costing, variance analysis, month-end entries, reconciliations, physical inventory, and ETO order profitability.
- Served as ISO 9001 auditor and key contact for internal and external audits.

PROFESSIONAL CHRONOLOGY

June 2024 – Present	Professional Consultant <i>Vaco</i>
2023 – 2024	FICO ERP Specialist & Business Process Integrator
2019 – 2022	Lead Division Analyst & FICO Business Process Integrator
2017 – 2019	Senior Division Analyst & FICO Business Process Integrator
2013 – 2017	Finance Business Process Owner
2002 – 2013	Business Analyst / Senior Financial Analyst
2002 – 2024	<i>Eaton</i>
1990 – 2002	Various Financial Analyst & Cost Accounting roles <i>Powerware (acquired by Eaton)</i>